



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lobocan, Quezon



OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

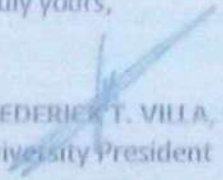
HOTEL HARDWARE AND CONSTRUCTION SUPPLY
Tayabas, City

Sir/Madam,

The attached Purchase Order No. 2025-04-0230 are already approved so NOTICE is given to HOTEL HARDWARE AND CONSTRUCTION SUPPLY for the purchase of materials for repair of flooring at Library Groundfloor requested by J. Garay – LIBRARY with PR No. 2025-03-0891. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,


FREDERICK T. VILLA, DT
University President

APR 28 2025

I acknowledge receipt of this Notice on : _____

Name of the Representative of the of the Bidder: HOTEL HARDWARE AND CONSTRUCTION
SUPPLY

Authorized Signature: _____